



**Minutes of the Meeting
of the
Board of Trustees of the Utah Transit Authority (UTA)
held at UTA FrontLines Headquarters located at
669 West 200 South, Salt Lake City, Utah
April 17, 2019**

Board Members Present:

Carlton Christensen, Chair

Beth Holbrook

Kent Millington

Also attending were members of UTA staff, as well as interested citizens and members of the media.

Call to Order, Opening Remarks, and Pledge of Allegiance. Chair Christensen welcomed attendees and called the meeting to order at 9:01 a.m. with three board members present. Following Chair Christensen's opening remarks, the board and meeting attendees recited the Pledge of Allegiance.

Safety First Minute. Chair Christensen yielded the floor to Sheldon Shaw, UTA Safety Manager, for a brief safety message.

Public Comment Period. No public comment was given. It was noted that online comment received for the meeting was distributed to the board prior to the meeting and will be included as an appendix to the minutes of the meeting.

Approval of April 10, 2019 Board Meeting Minutes. A motion to approve the April 10, 2019 Board Meeting Minutes was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

Agency Report.

Light Rail Overhaul Program. Steve Meyer, UTA Interim Executive Director, introduced the management team overseeing the light rail overhaul program, including Eddy Cumins, UTA Chief Operating Officer; Jeff LaMora, UTA Light Rail General Manager; and Kyle Stockley, UTA Manager of Vehicle Overhaul & Bus Support. The management team then delivered a presentation on the light rail fleet, overhaul program, and benefits of performing the overhaul work in-house.

Discussion ensued. Questions on revenue sources for performing the overhaul work, ease of maintenance improvements, savings realized from the program, process for determining which vehicles are eligible for overhaul, potential for accelerating the program, costs associated with accelerating the program, impact of overhauls on vehicle life, results from other agencies that are further along than UTA in their vehicle refurbishment programs, and the number of partner agencies with overhaul programs were posed by the board and answered by staff. Trustee Millington asked for additional information on the financial costs to accelerate the overhaul program and the impact on a vehicle's useful life.

UVX Budget and Right of Way Update. Mr. Meyer reviewed the overall Utah Valley Express (UVX) budget and the UVX right of way budget. Discussion ensued. Questions on the timeline for project closeout and timeline for finalizing the project's right of way settlements were posed by the board and answered by Mr. Meyer.

EFC – PMI 2019 Project of the Year Award. Mr. Meyer announced that the UTA information technology department was recently given the Project Management Institute (PMI) of Northern Utah Chapter Project of the Year Award for its development work on the electronic fare collection system.

Point of the Mountain Alternatives Analysis. Mr. Meyer provided clarification on the Point of the Mountain alternatives analysis study discussed during the April 10, 2019 board meeting. He summarized key points related to the study's funding. He stated that all modes, including bus, will be considered in the study. Mr. Meyer then spoke about the importance of UTA's participation in planning efforts to meet the future transportation needs of the rapidly growing Wasatch Front area. He reiterated that UTA is focused on providing service in the present, but still must look at future needs. He also emphasized that the alternative analysis study requires a small investment from UTA to determine the feasibility of alignments to inform land use choices.

Discussion ensued. A question on the timeframe of the process from study to development was posed by the board and answered by Mr. Meyer. Chair Christensen requested an update on planning efforts at the north and south ends of the UTA commuter rail corridor.

Quarterly Investment Report. Troy Bingham, UTA Comptroller, summarized the quarterly investment report. Discussion ensued. Questions on the liquidity of the Public Treasurer’s Investment Fund, advantages of using one fund over another, and maturities of bonds in the Public Treasurer’s Investment Fund were posed by the board and answered by Mr. Bingham.

Contracts, Disbursements, Change Orders, and Pre-Procurements.

Contract: Joint Vendor Managed Inventory (The Aftermarket Parts Co.). Todd Mills, UTA Senior Supply Chain Manager, described the contract, which allows the agency to procure vendor-managed inventory services to address challenges associated with parts availability for buses. Discussion ensued. Questions on the type of parts included in the contract, UTA’s total financial commitment on the contract, impacts to current inventory, and options for reducing prices using current technologies (e.g., 3-D printing) were posed by the board and answered by Mr. Mills.

A motion to approve the contract was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously with aye votes from Trustee Millington, Trustee Holbrook, and Chair Christensen.

Discussion Items.

Amending Board Policy 4.1.3 – Process for Establishing Board Policies. Lisa Bohman, UTA Compliance Officer, outlined a proposed process for adopting board policies. Discussion ensued. A question on how the new process differs from past practice was posed by the board and answered by Ms. Bohman. Following the discussion, the board informally agreed to support the policy process as outlined.

Other Business.

Next Meeting. The next meeting of the board will be on Wednesday, April 24, 2019 at 9:00 a.m.

Closed Session. Chair Christensen indicated there was a need for a closed session to discuss strategy related to collective bargaining. A motion for a closed session was made by Trustee

Millington and seconded by Trustee Holbrook. The motion carried unanimously and the board entered closed session at 10:01 a.m.

Open Session. A motion to return to open session was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously and the board returned to open session at 11:11 a.m.

Adjournment. The meeting was adjourned at 11:12 a.m. by motion.

Transcribed by Cathie Griffiths
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This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/sitemap/notice/528191.html> for entire content.

This document along with the digital recording constitute the official minutes of this meeting.

APPENDIX

Online Public Comment to the Board of Trustees of the Utah Transit Authority (UTA) Board Meeting April 17, 2019

Received April 16, 2019:

I own a commercial building on the corner of 5th South and Main in Bountiful. UTA recently put an improved bus stop (about 480 south main street) in the Park Strip adjacent to my parking lot. I do not own the land the bus stop is on. It is owned by Bountiful City. Since the bus stop has been built, there is usually some garbage there, and today there is a shopping cart from a grocery store.

I called the city and they said it was UTA's bus stop, but even though the land didn't belong to me, I would need to clean it up and return the shopping cart since I'm the nearest business. This somehow doesn't right that I am responsible for a public area simply because it is adjacent to my property. I certainly didn't want the bus stop there, and don't want to clean it up.

Could you please explain to me what my rights and responsibilities are in this matter?
