



**Minutes of the Meeting  
of the  
Board of Trustees of the Utah Transit Authority (UTA)  
held at UTA FrontLines Headquarters located at  
669 West 200 South, Salt Lake City, Utah  
April 10, 2019**

**Board Members Present:**

Carlton Christensen, Chair

Beth Holbrook

Kent Millington

Also attending were members of UTA staff, as well as interested citizens.

**Call to Order, Opening Remarks, and Pledge of Allegiance.** Chair Christensen welcomed attendees and called the meeting to order at 9:00 a.m. with three board members present. Following Chair Christensen's opening remarks, the board and meeting attendees recited the Pledge of Allegiance.

**Safety First Minute.** Chair Christensen yielded the floor to Sheldon Shaw, UTA Safety Manager, for a brief safety message.

**Public Comment Period.** No public comment was given.

**Approval of March 27, 2019 Board Meeting Minutes.** A motion to approve the March 27, 2019 Board Meeting Minutes was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

**Agency Report.** Steve Meyer, UTA Interim Executive Director, noted that UTA's legal function officially transferred to the Attorney General's office as of April 8, 2019. He then introduced Mark Burns and David Wilkins, who have been assigned responsibility for UTA's legal needs at the Attorney General's office.

Mr. Meyer also provided an update on the Committee on Accessible Transportation (CAT), which is a citizen committee comprised of members from the disability community that helps the agency better meet the needs of riders with disabilities.

**R2019-04-01 Approving International Travel to the American Public Transportation Association's 2019 International Rail Rodeo.** Eddy Cumins, UTA Chief Operating Officer, summarized the resolution, which authorizes employees to attend the American Public Transportation Association Rail Conference in Toronto, Canada, in June 2019. He mentioned that the resolution references a total of nine employees, but stated the correct number is a total of eleven employees. Discussion ensued. Questions on past locations for the conference, comparative costs between travel to Toronto and past conference locations, the process for selecting attendees, and the status of bus "roadeo" participants were posed by the board and answered by Mr. Cumins.

A motion to approve R2019-04-01 with an amendment to approve international travel for eleven total employees was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously with aye votes from Trustee Holbrook, Trustee Millington, and Chair Christensen.

**R2019-04-02 Approving the Execution of an Interlocal Cooperation Agreement with Salt Lake County to Perform a Transit Alternative Analysis in the Point of the Mountain Area.** Mr. Cumins provided an overview of the resolution, which authorizes the execution of an Interlocal agreement outlining the terms associated with Salt Lake County's contribution of \$400,000 toward performing a transit alternatives analysis in the area near the Point of the Mountain.

Mary DeLoretto, UTA Capital Development Director, delivered a presentation providing background information on the purpose of the alternatives analysis, scope of work, expected outcomes, funding partners, and need for the interlocal agreement. It was noted that the total anticipated cost of the project is \$800,000. Salt Lake County has committed \$400,000, the Utah Department of Transportation and UTA have each committed \$50,000, and the Wasatch Front Regional Council and Mountainland Association of Governments have each committed \$25,000, leaving a shortfall of \$250,000. Staff indicated the project will be phased so that work on the early phases of the analysis can begin while funding is secured for the later phases. Discussion ensued. Mr. Christensen clarified that he had no role in allocating funds to this project in his former position with Salt Lake County. Questions on ridership potential, modes, details on page 5 of the escrow agreement, and the rationale behind the two choices included in the alternatives analysis were posed by the board and answered by staff.

A motion to conditionally approve R2019-04-02 with a change to reference the current mayor of Salt Lake County on page 5 of the escrow agreement was made by Trustee Millington and

seconded by Trustee Holbrook. The motion carried unanimously with aye votes from Trustee Millington, Trustee Holbrook, and Chair Christensen.

**R2019-04-03 Authorizing Property Right of Way Acquisition for Provo-Orem BRT.** Paul Drake, UTA Senior Manager of Real Estate and Transit-Oriented Development, explained that the acquisition of parcel 143B is needed for the completion of the Utah Valley Express (UVX) construction. The transaction involves both a construction easement and a purchase of real property. The seller is Garff Properties-Orem, LLC. Mr. Drake pointed out a discrepancy between UTA's appraisal price and the owner's appraisal price, which is the result of the appreciation in land value between the time of the initial appraisal and the present, as well as additional costs incurred by the property owner due to construction. The parties have agreed through a mediated settlement process on a purchase price of \$292,598. Discussion ensued. Questions on the cost of the easement versus the permanent property acquisition and impacts to the project budget were posed by the board and answered by staff. Mr. Meyer indicated that he would provide an update on the UVX budget in the next board meeting.

A motion to approve R2019-04-03 was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously with aye votes from Trustee Holbrook, Trustee Millington, and Chair Christensen.

#### **Contracts and Pre-Procurements.**

**Contract: Indemnification Agreement (Sandy Towers East).** Mr. Drake outlined the purpose of the agreement, which provides indemnification for placing a canal in an underground culvert as part of the Sandy Towers East development. The cost is considered a "Master Development Expense" to be covered by the project partners and reimbursed per the terms of the development agreement. The development partners include UTA, HP Sandy Towers East, LLC, and Millrock Partners, LLC. Discussion ensued. A question on the building plans near the culvert was posed by the board and answered by Mr. Drake.

A motion to approve the contract was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously with aye votes from Trustee Millington, Trustee Holbrook, and Chair Christensen.

**Change Order: Legal Services (Multiple).** Mr. Meyer explained that UTA has a contract in place for an on-call pool for outside legal services. The pool allows UTA timely access to the expertise it needs on specialized legal topics. UTA would like to extend the contract for one year while a new procurement is pursued. Discussion ensued. A question on the number of firms included in the pool was posed by the board and answered by Mr. Meyer.

A motion to approve the contract was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously with aye votes from Trustee Holbrook, Trustee Millington, and Chair Christensen.

**Pre-Procurement: Point of the Mountain Alternatives Analysis.** Mr. Meyer shared that the agency intends to issue a request for proposals (RFP) for work associated with the Point of the Mountain alternatives analysis. Discussion ensued. Questions on the total contract value, process associated with receipt of subsequent funding, and options for contract termination were posed by the board and answered by Mr. Meyer.

**Other Business.**

**Next Meeting.** The next meeting of the board will be on Wednesday, April 17, 2019 at 9:00 a.m.

**Adjournment.** The meeting was adjourned at 9:43 a.m. by motion.

Transcribed by Cathie Griffiths  
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*This document along with the digital recording constitute the official minutes of this meeting.*